

**BARNSTABLE COUNTY ASSEMBLY OF DELEGATES**  
**DRAFT Report of the Standing Committee on Finance**  
**Proposed Ordinance 12-01**  
**February 1, 2012 continued to February 15, 2012**

Dear Mr. Speaker and Assembly Delegates:

This is a report on Proposed Ordinance 12-01. The proposed ordinance was submitted to the Assembly of Delegates by the Board of Regional Commissioners at the Assembly of Delegates regular meeting on January 18, 2012. A public hearing was scheduled to be held by the Standing Committee on Finance on Wednesday February 1, 2012 at 3:00 p.m. and was continued to February 15, 2012 at 3:30 p.m. The public hearing was duly advertised in the Cape Cod Times on January 25, 2012

The purpose of the proposed ordinance was to add to the County's operating budget for Fiscal Year 2012, as enacted in Ordinance No. 11-06, by making supplemental appropriations for the Fiscal Year two-thousand and twelve.

**February 1, 2012**

Committee members present on February 1, 2012: Chair John Ohman, Leo Cakounes, Christopher Kanaga, Marcia King, and Tom Lynch.

Others present on February 1, 2012: Facilities Director John Blaisdell and County Commissioner Mary Pat Flynn

Chair John Ohman opened the public hearing a 3:05 p.m.

**Marcia King motioned, and seconded to waive the reading of the posted public notice and Proposed Ordinance 12-01. Motion carried. 5-0-0.**

The committee was meeting to consider a request of \$600,000 from the Capital Improvement Reserve Fund for a building conversion (gym to lab and Facilities Department).

Mark Zielinski could not be present due to illness and George Heufelder was expected to attend. John Blaisdell was present and asked to explain what the money would be used for.

To date, the original 1.8 million dollar project cost has been spent. There is an additional \$600,000 needed to finish the project totaling 9400 square feet. The lab is still in the Superior Court building because the new space is still under construction. The county is the general contractor for the project.

The money being requested will be used for interior walls, finished items, the painting of sheet rock walls, and fixtures with the exception of anything that can be removed from the current lab and relocated to the new space. There were questions that could not be answered by John

Blaisdell regarding the source of the original funds and specifically which fund(s) would be the source for the additional \$600,000 request. John Blaisdell will send the Clerk a breakdown of the major cost categories for the remaining project costs and that will be forwarded to the committee.

It was determined that further clarification was needed from Finance Director Mark Zielinski including a breakdown on what the additional funds will be used for and why the 1.8 million was not enough to finish the project. Changes in building codes and unanticipated project expenses associated with renovations were cited as a few possible reasons why the cost had increased. The money is being requested now so work on the facility can continue versus being suspended until July.

**Christopher Kanaga motioned, and it was seconded, to continue the public hearing and discussion on Proposed Ordinance 12-01 to February 15, 2012 at 3:30 p.m. Motion carried. 5-0-0.**

The meeting adjourned at 3: 45 PM.

### **February 15, 2012**

Committee members present on February 15, 2012: Chair John Ohman, Leo Cakounes, Christopher Kanaga, Marcia King, and Tom Lynch (arrived at 3:50 p.m.).

Others present on February 1, 2012: County Administrator / Finance Director / Treasurer Mark Zielinski and Health Department Director George Heufelder.

Chair John Ohman opened and continued the public hearing from February 1, 2012 a 3:30 p.m.

**Leo Cakounes motioned, and it was seconded, to waive the reading of the posted public notice and Proposed Ordinance 12-01. Motion carried. 5-0-0.**

The committee received via email a narrative and sketches that were provided by facilities Director John Blaisdell. Mark Zielinski provided the committee with background information regarding the funding history of this project. The total estimated project cost is 2.5 million or \$2.80 per square foot. Funding for this is coming from the Capital Reserve Building Reserve Funds and there will be approximately \$225,000 left in the fund. There is no money in the proposed FY 2013 for this renovation project.

George Heufelder will be moving everything possible from the current lab location to the new space. The State will make use of the vacated space, bear the cost of the renovations necessary, and their lease will be modified.

There were no comments from the public and Chairman John Ohman closed the public hearing.

**Christopher Kanaga motioned, and seconded to recommend approval of Proposed Ordinance 12-01 to the full Assembly. Motion carried. 5-0-0.**

The meeting adjourned at 3:50 p.m.

Respectfully submitted:

John Ohman, Chair  
Leo Cakounes  
Christopher Kanaga  
Marcia King  
Tom Lynch