

MEETING NOTES

County Commissioners -William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

I. Agenda

Commissioners continued their discussion on public comment and open meeting law items from the June 1st and 8th meetings.

Motion made to adopt policy as amended, moved by Mary Pat Flynn, 2nd by Sheila Lyons, approved 3-0-0.

ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS - JUNE 15, 2011

The Commissioners examined and approved the following warrants and payroll: \$394,337.23

- 1) VOTED: to approve their Minutes of June 8, 2011.
- 2) VOTED: to ratify the actions of Mark Zielinski, County Administrator, for approving the accounts payable warrant on June 10, 2011 in the amount of \$97,108.03.
- 3) VOTED: to approve the letter of response to Will Swift's inquiry regarding the parking at the Barnstable County Complex in Barnstable Village.
- 4) Executed a Service Contract between Barnstable County and Cook & Company for Claims Administration for the period of July 1, 2011 through June 30, 2012.
- 5) VOTED: to approve the out-of-state travel request of Philip Detjens, GIS Analyst, to attend the on-site Regional GIS Training for NOAA Coastal Inundation Mapping from July 6-7, 2011 in Groton, CT.
- 6) Executed an Amendment between Barnstable County acting by and through Cape Cod Commission and R.C. Smardon c/o State University of New York to extend the original contract for technical consultant on Ocean DCPC through December 31, 2011.
- 7) Executed Amendment between Barnstable County acting by and through Cape Cod Commission Bourne Affordable Housing Trust

Fund to extend the duration of the Affordable housing technical assistance grant through December 31, 2011.

8) Executed an Amendment between Barnstable County acting by and through Cape Cod Commission and the Town of Sandwich to extend the Mitigation Agreement through December 31, 2012.

9) Executed an Amendment between Barnstable County acting by and through Cape Cod Commission and the Town of Mashpee to extend the Mitigation Agreement through September 30, 2011.

10) Executed a Barnstable County HOME Consortium Down Payment/Closing Cost Assistance Program Written Agreement for Jason & Dina Cakebread.

11) Executed a Barnstable County HOME Consortium Down Payment/Closing Cost Assistance Program Written Agreement for Meghan Brown.

12) VOTED: to reappoint Bernard Kaplan as the Eastham representative to the Barnstable County HOME Consortium Advisory Council for a term through January 31, 2014.

13) Executed a Certification for the submission of the FY11 Barnstable County HOME Consortium Annual plan for the expenditure of the County's \$664,528 HOME allocation for next fiscal year.

14) Executed a Grant Agreement between Barnstable County acting by and through the Cape Cod Economic Development Office and Cape Cod Commission in the amount of \$40,000 for the period of June 15, 2011 through June 30, 2012.

15) Executed a Grant Agreement between Barnstable County acting by and through the Cape Cod Economic Development Office and Habitat for Humanity in the amount of \$20,000 for the period of June 15, 2011 through June 30, 2012.

16) Executed a Grant Agreement between Barnstable County acting by and through the Cape Cod Economic Development Office and Provincetown Center for Coastal Studies in the amount of \$5,960 for the period of June 15, 2011 through June 30, 2012.

17) VOTED: to approve the transfer requests of Cape Light Compact in the amount of \$2,500 and \$1,697.

18) Executed a Contract between Barnstable County acting by and through Cape Light Compact and Vanticore to provide annual support services for Cape Light Compact Call Center in the amount of \$15,600 for the period of one year.

19) Executed a Contract between Barnstable County acting by and through Cape Light Compact and Heschong Mahone Group, Inc. to provide statewide consulting services for technical expertise in developing initiatives related to building codes and appliance standards in the amount of \$17,248.17 for the period of April 22, 2011 through June 30, 2014 with the option to extend through December 31, 2014.

20) Executed a confidentiality Agreement between Barnstable County acting by and through Cape Light Compact and Heschong Mahone Group, Inc. for the period of April 22, 2011 through June 30, 2014 with the option to extend through December 31, 2014.

21) Executed a Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Jim O'Connell for the Razor Clam grow-out system in the amount of \$1,000 for the period of May 12, 2011 through June 30, 2011.

22) VOTED: to approve the out-of-state travel request of Kerry J. Bickford, Extension Educator, to attend the 21st Century Community Learning Centers Summer Institute from July 25-27, 2011 in Washington, D.C.

23) VOTED: to authorize the County Treasurer to prepay Stop & Shop Supermarket in the amount of \$200 for Cape Cod Cooperative Extension to purchase food gift cards to support program areas.

24) Executed a Cooperative Agreement between Barnstable County and the Town of Falmouth to dredge Great Pond, Green Pond and Eel River.

25) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$12,000 for the Facilities Department.

26) Executed a Service Agreement between Barnstable County acting by and through the Facilities Department and Waste Management in the amount of \$1,150.20 per month for the period of July 1, 2011 through June 30, 2012.

27) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$1,600 for the Health Department lab.

28) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$295.08 for the Resource Development Office.

29) Pursuant to Chapter 8.3(g) of the Barnstable County Personnel Policies and Procedures Manual, VOTED: to authorize the list of County employees listed below not to exceed the carry over vacation hours for FY11. The carry over vacation time shall be used by the time frame indicated for each employee:

Name	Department	Hours Carry Over	To be Used By
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Commissioners/Finance/CLC/Dredge

Maggie Downey		15-17 days	12/31/11
Kara Mahoney		42.50	12/31/11
Elaine Davis		10 days	12/31/11
Mark Zielinski		450	12/31/11
Tricia Rogers		29	12/31/11
Robin Sexton-Neisius		37.50	12/31/11
Joanne Nelson		9 days	12/31/11
Joshua Brooks		23.5	09/05/11
Steve Bradbury		37.25	12/31/11
Vicki Marchant		5 days	09/05/11
Margaret Song		10 days	09/05/11
Deborah Fitton		5 days	12/31/11
Briana Kane		9 days	12/31/11
Phil Moffitt		7.5	09/05/11
Lindsay Henderson		4 days	12/31/11
Joe Soares		75	09/05/11

Cape Cod Commission

Joan McCarty		22.5	12/31/11
Tom Cambareri		75	12/31/11
Scott Michaud		45	12/31/11
Donna McCaffery		43.75	12/31/11
Gabrielle Belfit		75	12/31/11
Anne Reynolds		15	12/31/11
Lev Malakhoff		90	12/31/11
Jessica Wielgus		88	09/05/11
Gail Hanley		75	12/31/11
Paul Ruchinskas		30	12/31/11
Sharon Rooney		37.5	12/31/11
Leslie Richardson		60	12/31/11
Heather McElroy		37.5	12/31/11

Sarah Mumford	35	12/31/11
Ryan Ellison	30	09/05/11
Philip Dascombe	90	09/05/11
Paul Niedzwiecki	112.5	12/31/11
Teresa McIntyre	30	09/05/11
Nancy Hossfeld	112.5	09/05/11
Patty Daly	30	12/31/11
Gail Coyne	112.5	12/31/11
Keri Cahoon	112.5	12/31/11
Gary Prahm	21.5	12/31/11

Cape Cod Cooperative Extension

Diane Murphy	75	12/31/11
Judith Vollmer	90	12/31/11
Bill Clark	105	12/31/11
Eileen Sonnenberg	150	12/31/11
Greg Berman	45	09/05/11

Children's Cove

Tamara Hillard	5 days	12/31/11
Leonard Fontes	37.5	12//31/11
Beth Biro	97.5	12/31/11

Facilities

Jose Couto	80	12/31/11
Eileen O'Connell	37.5	12/31/11
John Blaisdell	75	12/31/11
Dana Cook	40	12/31/11

Health

Marina Brock	75	12/31/11
Kendall Ayers	112.5	12/31/11
Elna Hughes	52.5	12/31/11
Sean O'Brien	75	12/31/11
Gongmin Lei	5 days	12/31/11
Diane Brown	15	12/31/11
Yuankun Ni	37.5	12/31/11
Susan Rask	47	12/31/11
Howard Weigel	20.5	12/31/11
Jennifer Doherty	4	12/31/11
Lynn Perry	53.75	12/31/11
Lacey Prior	112.5	12/31/11
Lee McConnell	37.5	12/31/11

Information Technology

John Morse	90	12/31/11
Billy Traverse	75	12/31/11

Chris Burt 33.75 12/31/11

Resource Development Office

Darlene Johnson Morris 18 days 12/31/11
Priscilla Ellis 37.5 12/31/11

Registry of Deeds

Prudence Alves 63.75 12/31/11
Janice Anderson 75 12/31/11
Margaret Cordeiro 37.5 12/31/11
Gail Fazzina 37.5 12/31/11
Alice Greenwood 37.5 12/31/11
Judy Hendy 33.75 12/31/11
Kathleen Grenier 127.5 12/31/11
Dianne Jackson 37.5 12/31/11
Joyce Kevorkian 30 12/31/11
Nancy Leeman 37.5 12/31/11
Catherine Manni 37.5 12/31/11
David Murphy 75 12/31/11
Laurel Petersen 26.25 12/31/11
Joan Tompkins 48.75 12/31/11

30) VOTED: to approve up to 12 weeks intermittent medical leave under the FMLA for Michael Maguire starting on June 30, 2011. Mr. Maguire shall use accrued sick time, or other accrued time, while on leave.

31) VOTED: to approve medical leave under the FMLA for Joy Jill Kennedy starting on June 3, 2011 through June 17, 2011. Ms. Kennedy shall use accrued sick time, or other accrued time, while on leave.

32) VOTED: to assess the towns within the County under the provisions of the Barnstable County Home Rule Charter, the amount of \$2,829,317 as the County Tax for the County of Barnstable for the period of July 1, 2011 through June 30, 2012. This does reflect the statutorily allowable 2.5% increase in the County Tax as defined by Massachusetts General Laws:

Barnstable	493,128.00
Bourne	156,828.00
Brewster	134,520.00
Chatham	228,143.00
Dennis	233,889.00
Eastham	103,425.00
Falmouth	401,533.00

Harwich	177,107.00
Mashpee	171,699.00
Orleans	140,266.00
Provincetown	87,539.00
Sandwich	139,928.00
Truro	78,076.00
Wellfleet	79,766.00
Yarmouth	203,470.00
Total	2,829,317.00

33) VOTED: to assess the towns within the County under the provisions of the Barnstable County Home Rule Charter, the amount of \$2,959,428.00, as the Environmental Protection Fund Tax for the County of Barnstable for the period of July 1, 2011 through June 30, 2012.

Barnstable	515,806.00
Bourne	164,039.00
Brewster	140,706.00
Chatham	238,635.00
Dennis	244,645.00
Eastham	108,181.00
Falmouth	419,999.00
Harwich	185,251.00
Mashpee	179,595.00
Orleans	146,716.00
Provincetown	91,565.00
Sandwich	146,363.00
Truro	81,666.00
Wellfleet	83,434.00
Yarmouth	212,827.00
Total	2,959,428.00

34) VOTED: to approve Mark Zielinski's reimbursement request in the amount of \$506.16.

35) VOTED: to approve Mark Zielinski's timesheet for the period of June 5-18, 2011.

Commissioners received and approved notice from the Resource Development Office/AmeriCorps Cape Cod that Ashleigh McCord has resigned as Program Supervisor-Bourne effective June 29, 2011.

IV. Reports from the County Commissioners and Administrators

Motion made by Sheila Lyons to approve the following requests to use the County Complex, 2nd by Bill Doherty, approved 2-0:

1. Barnstable Village Business Association to use the County Complex parking area on Tuesday, August 9, 2011 from 5:00 p.m. to 8:00 p.m. for a music and crafts social.
2. National Multiple Sclerosis Society to use the Orleans Court House parking area on Saturday, September 10, 2011 from 8:00 a.m. to 4:00 p.m. for the MS Challenge Walk.
3. Pan-Mass Challenge to use the Barnstable County Complex parking area on Sunday, August 7, 2011 from 5:00 a.m. to 10:00 a.m. for a Pan-Mass Challenge check station.

Mark Zielinski, County Administrator, provided the following reports to the County Commissioners for the week of June 13-17, 2011:

1. Barnstable County received an additional participation credit of \$17,404 as a member of the MIIA insurance group. Mr. Zielinski will apply the credit to the FY12 insurance premium.
2. NACO has released the results of the pilot program for the Dental Discount Program. In Barnstable County, 47 participants have signed up so far. There are a total of 29 counties participating in the pilot program nationwide, and a total of 907 participants have signed up.
3. The Barnstable County Finance Department is reviewing the Fraud Risk Assessment Program with all of the County's Department Managers. The program was developed so as to be compliant with one of the auditing standards that the County is subject to and to help improve internal control procedures at the County.
4. Leo Cakounes invited everyone to the 12th Annual Cakounes' Family Pot Luck taking place on Saturday, June 25, 2011 from 11:00 to 11:00.