

**LABORATORY GENERAL ASSISTANT**  
Water Quality Testing Laboratory  
Barnstable County Department of Health & Environment

**Definition:**

Laboratory work assisting in the day-to-day operations of all laboratory staff by providing support services; all other related work, as required.

**Supervision:**

Works under the direction of the Laboratory Director. Communicates with laboratory staff daily and receives work assignments from laboratory staff.

**Job Environment:**

Work is generally performed in an office or laboratory setting.

**Essential Functions:**

*The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

Provides laboratory support to all laboratory staff including laboratory analysts and other laboratory support personnel. Specific responsibilities include bottle washing, generating copies of various documents, mailing and faxing reports to laboratory clients.

Performs similar or related work as required, directed, or as the situation dictates.

**Recommended Minimum Qualifications**

*Education and Experience:*

High school graduate. Experience not necessary.

*Physical Requirements:*

Minimal physical effort required; work duties are performed under typical office and laboratory conditions. Must be able to walk, listen, talk, listen and stand; occasionally required to lift objects weighing up to 40 pounds such as bottled liquids.

*This job description does not constitute an employment agreement between the employer and the employee, and is subject to change by the employer, as the need of the employer and requirements of the job change.*

*Barnstable County  
Dept. of Health & Environment  
Laboratory General Assistant  
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