

MEETING NOTES

County Commissioners - Lance Lambros, Mary J. LeClair, William Doherty

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS -SEPTEMBER 10, 2008

Commissioners Actions:

1) VOTED: to ratify the actions of Margaret T. Downey, Assistant County Administrator, for executing a Demonstration Agreement between Barnstable County and Xerox for the Commissioners and Cape Light Compact offices to demo a Xerox Copier for one month.

2) VOTED: to ratify the actions of Mark Zielinski, County Administrator/Director of Finance, for approving the payroll run of 9/5/08 in the amount of \$1,131,921.17.

3) VOTED: to ratify the actions of Mark Zielinski, County Administrator/Director of Finance, for executing personnel papers for the hiring of Paul Ramos, Chris Burt, and the intent to fill the vacancy for a Finance Assistant.

4) Executed Ordinance 08-10 for the ground lease between Barnstable County and the Joint Venture between Cataumet School House Preservation Group, Inc., Bourne Historical Society, Inc. and the Bourne Society for Historic Preservation, Inc. for the premises at 892 County Road in Pocasset (Bourne) Massachusetts, for the purpose of operating a Thrift Shop.

5) In his capacity as Chairman, Commissioner Lambros executed the Annual HOME Consortium allocation for the U.S. Department of Housing and Urban Development in the amount of \$681,109 for affordable housing.

6) Executed a Construction Inspection Agreement for HOME funded affordable rental housing development, Canal Bluffs, in the Town of Bourne, Massachusetts.

7) VOTED: to appoint Lorri Finton as Mashpee's representative on the HOME Consortium Advisory Council to fill a vacancy for the term through January 31, 2009.

8) Executed a Services Contract between Cape Cod Cooperative Extension and the University of Massachusetts Extension for funding in the amount of \$10,000 for the Aquaculture Specialist salary.

9) Executed a Workforce Competiveness Trust Fund Round II Implementation Grant Contract between Barnstable County acting by and through Cape Cod Economic Development and Commonwealth Corporation in the amount of \$399,419 to support the Barnstable County Clean Energy Workforce Training Plan for the period of September 1, 2008 through August 31, 2011.

10) Executed a Draft Agreement between Barnstable County acting by and through Cape Cod Economic Development Council and Cape and Islands Self-Reliance for one-time Data Entry Coordinator and one full-time Project Coordinator.

11) VOTED: to renew the contract between the Department of Health and Environment and Genesis Microsystems, Inc. to continue maintenance of the Laboratory Information System (LIMS) software support in the amount of \$570 for the period of July 2008 through December 2008.

12) VOTED: to approve the out-of-state travel request of Susan Rask, Environmental Health Specialist to speak at the Yankee Conference on Environmental Health from September 25-26, 2008 in Mystic, Connecticut.

13) In his capacity as Chairman, Commissioner Lambros executed a Certificate for Dissolving Betterments for Anthony J and Wendy A. Colesano.

14) In his capacity as Chairman, Commissioner Lambros executed a Certificate for Dissolving Betterments for Alfred J. and Mary E. Texeira.

15) In his capacity as Chairman, Commissioner Lambros executed a Certificate for Dissolving Betterments for Jeffrey L. and Denise Martin.

16) In his capacity as Chairman, Commissioner Lambros executed a Certificate for Dissolving Betterments for Jonathan and Karen V. Bedwell.

17) In his capacity as Chairman, Commissioner Lambros executed a Certificate for Dissolving Betterments for Timothy James and Janet Gail Schilling Sr.

18) VOTED: to authorize the County Treasurer to prepay the U.S. Postmaster in the amount of \$42 for the Human Services Department to purchase a roll of one hundred stamps for miscellaneous mailings from the Human Rights Commission.

19) VOTED: to authorize the County Treasurer to prepay Stop & Shop Supermarket in the amount of \$100 for Human Services to purchase two supermarket gift cards to be used by the Human Right Commission.

20) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$1,500 for the Human Services Department.

21) Executed a Grant Agreement Amendment between Human Services and the Town of Bourne to extend the duration of the Elders at Risk Project Agreement to January 31, 2009.

22) VOTED: to extend the Contract with Westwood Pharmacy to provide Medications and Pharmaceutical Services to the Barnstable County House of Correction for one addition year, October 1, 2008 through September 30, 2009, as per the bid documents.

23) Executed a Contract between Barnstable County acting by and through the Sheriff's Office and Joy Aran to provide chaplain services to the House of Correction in the amount of \$25,000 for the period of July 1, 2008 through June 30, 2009.

24) VOTED: to authorize the County Treasurer to establish a new fund in the amount of \$121,611 for the Operation and Maintenance of the Massachusetts Alternative Septic System Test Center.

25) VOTED: to authorize the County Treasurer to prepay the United States Postal Service in the amount of \$2,000 for the postage machine at the Barnstable County Correctional Facility.

26) Executed a Contract between Barnstable County acting by and through the Sheriff's Office and Systematics, Inc. for the Infolinx Tracking System Maintenance Renewal for Medical and Records Department in the amount of \$1,598 for the period of December 1, 2008 through November 3, 2009.

27) Executed a Support Subscription Renewal between Barnstable County acting by and through the Sheriff's Office and TimeKeeping Systems, Inc. for the Wand Security System at the Barnstable County Correctional Facility in the amount of \$1,070 for the period of November 2, 2008 through November 1, 2009.

28) Executed a timesheet for E. Mark Zielinski, County Administrator/Director of Finance, for the period of August 31, 2008 through September 13, 2008.

29) VOTED: to authorize the County Treasurer to prepay the Massachusetts Municipal Association in the amount of \$280 for Mark Zielinski, and Maggie

Downey's registration fees to attend the 2009 Annual Meeting & Trade Show from January 23-24 at the Hynes Convention Center in Boston.

30) VOTED: to authorize the County Treasurer to prepay the Sheraton Boston Hotel in the amount of \$522.90 for Mark Zielinski's hotel accommodations while attending the 2009 Annual Meeting & Trade Show from January 23-24 at the Hynes Convention Center in Boston.

31) VOTED: to approve ten additional days of vacation time for Beth Albert, Director of Human Services, to be used prior to June 30, 2009 and beginning July 1, 2009, vacation accrual be increased to 20 days annually. Moved by Mary LeClair, 2nd by Bill Doherty, Approved 3-0.

32) VOTED: to approve Karen Boduch's request to reduce work hours under the Family Medical Leave Act and take Friday's off. Moved by Bill Doherty, 2nd by Mary LeClair, Approved 3-0.

33) VOTED: to allow Paul Niedzwiecki, Executive Director, Cape Cod Commission to carry over seven vacation days to December 31, 2008.

34) VOTED: to allow Jessica Wielgus, Commission Counsel, to carry over some accrued vacation time from September 30, 2008 to December 31, 2008.

35) VOTED: to approve the 2008 Holiday Schedule:

Wednesday, 11/26/08 - County Offices close at 12:00 p.m. (noon)

Thursday, 11/27/08 - Thanksgiving, County Offices closed

Friday, 11/28/08 - Skeleton Day, County Offices open regular business hours

Wednesday, 12/24/08 - Regular business hours

Thursday, 12/25/08 - Christmas Day, County Offices closed

Friday, 12/26/08 - County Offices closed

Wednesday, 12/31/08 - Regular business hours

Thursday, 01/01/09 - New Years Day, County Offices closed