

MEETING NOTES

County Commissioners - Lance Lambros, Mary J. LeClair, William Doherty

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

9:15 a.m. Commissioners Doherty and LeClair with William Clark, Director of the Cape Cod Cooperative Extension departed the Barnstable County Complex to begin the Mid Cape Extension Tour. Also in attendance were Sheila Lyons and Charlotte Striebel from the Assembly of Delegates, Mark Zielinski, County Administrator, and Ed Albino, Trustee for Cape Cod Cooperative Extension. Barnstable Patriot reporter

10:00 a.m. Tom Lynch joined the Extension Tour.

10:30 a.m. Commissioner Lambros joined the Extension Tour.

1:20 p.m. Extension Tour ended at the Superior Courthouse.

1:30 p.m. Commissioners Doherty and LeClair reconvened their meeting at the Superior Courthouse.

1:45 p.m. Commissioner Doherty left the meeting.

1:55 p.m. Commissioner Lambros joined the meeting.

ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS - AUGUST 13, 2008

The Commissioners examined and approved the following warrants and payroll: \$518,515.15

Commissioners Actions:

- 1) Executed their Minutes of July 23, 2008 and August 6, 2008.
- 2) VOTED: to approve the Meeting Notes of July 23, 2008 and August 6, 2008.
- 3) VOTED: to ratify the actions of Margaret T. Downey, Assistant County Administrator, for executing a personnel paper for the Dredge Department to advertise for the position of Deckhand.
- 4) VOTED: to ratify the actions of E. Mark Zielinski, County Administrator, for executing a personnel paper for the Department of Human Services to

hire Kathleen Callahan for the position of Administrative Assistant effective August 11, 2008.

5) Executed a Certificate of Notification Waiver between Barnstable County and the Commonwealth of Massachusetts to waive the one hundred twenty (120) day notification period to thirty (30) days for the conveyance to Truro Vineyard of approximately 1.48+ acres of state-owned land located on Route 6 and South Hollow Road in the town of Truro.

6) In his capacity as Chairman, Commissioner Lambros executed a Discharge of Mortgage for Phyllis Harootunian.

7) In his capacity as Chairman, Commissioner Lambros executed a Discharge of Mortgage for Marjorie E. Jordan.

8) Executed a Master Subordination and Loan Agreement between Barnstable County and Canal Bluffs in the Town of Bourne.

9) VOTED: to appoint Earl Lantery as the Town of Sandwich's representative to the Barnstable County HOME Consortium Advisory Council for the period of July 24, 2008 through June 30, 2009.

10) VOTED: to authorize the County Treasurer to prepay the American Planning Association in the amount of \$900 for Cape Cod Commission Staff, Sharon Rooney, Phil Dascombe, Heather McElroy, Sarah Korjeff, and Paul Niedzwiecki, to attend the 2008 Southern New England Planning Conference on September 4-5, 2008 in Providence, Rhode Island.

11) Executed Second Amendment between Barnstable County acting by and through Cape Light Compact and the Cadmus Group to amend the amount of the Marketing Services contract to \$55,005 for the period of January 1, 2008 through December 1, 2008.

12) VOTED: to approve the out-of-state travel request of Kevin Galligan, Energy Efficiency Program Manager, to attend a Transmission Planning and Development Conference from September 15-16, 2008 in Baltimore, Maryland.

13) VOTED: to authorize the County Treasurer to prepay ISO New England for Joseph Soares, Senior Power Supply Planner, to attend the ISO New England Conference from September 18-19, 2008 in Boston, Massachusetts.

14) VOTED: to authorize the County Treasurer to prepay ISO New England in the amount of \$299 for Margaret T. Downey's, Assistant County Administrator, registration fee to attend the ISO New England Conference from September 18-19, 2008 in Boston, Massachusetts.

15) Executed a Contract between Facilities Department and Avaya to provide service to Barnstable County's telephone system in the amount of \$1,338.93 effective March 2, 2005 for 48 months.

16) VOTED: to approve General Fund Balance Reserves as outlined in Joanne Nelson, Assistant Treasurer, memo of August 8, 2008.

17) VOTED: to renew the following Annual Leases between the Department of Health and Environment and ModSpace for office trailers:

<u>Lease #</u>	<u>Amount</u>	<u>Period</u>
393471	\$767.00	11/19/2008 - 11/18/2009
349285	\$419.00	08/07/2008 - 08/06/2009
349482	\$419.00	08/07/2008 - 08/06/2009

18) Executed an Agreement between Barnstable County and Covisia Solutions, Inc. to provide additional licensing and capacity into the Cisco Unified Contract Center application for Cape Light Compact in the amount of \$6,725.

19) Executed an Agreement between Barnstable County and Covisia Solutions, Inc. to purchase telephones and licensing for County offices in the amount of \$2,960.

20) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$1,000 for the Registry of Deeds.

21) VOTED: to authorize the County Treasurer to prepay the YMCA Cape Cod in the amount of \$125 for the Resource Development Office to use their facility for staff training on August 22, 2008.

22) Executed a Service Agreement between Barnstable County acting by and through the Sheriff's Office and Southworth Milton for the generators located at the Barnstable County Correctional Facility in the amount of \$4,160 for the period of August 1, 2008 through August 1, 2009.

23) VOTED: to ratify the actions of Sheriff James Cummings for executing a Contract between the Sheriff's Office and the Executive Office of Public Safety to disburse Sex Offender Warrant Program funding in the amount of \$38,760 for the period of July 1, 2008 through June 30, 2009.

24) VOTED: to authorize the County Treasurer to establish a new fund in the amount of \$38,760 for the fiscal year 2009 Sex Offender Warrant Program.

25) Executed timesheets for E. Mark Zielinski, County Administrator/Director of Finance, for the periods of 8/3/08-8/16/08 and 7/21/08-8/2/08.

26) VOTED: to cancel the August 20, 2008 Commissioners meeting and to allow Joanne Nelson to approve payroll, accounts payable and other matters of County business.

Commissioners received and approved notice from Cape Light Compact that Kathleen E. Stoffle has been hired for the position of Customer Service Coordinator effective 09/02/08.

Commissioners received and approved notice from the Department of Health and Environment that the following employees have been discharged from their temporary, seasonal positions effective 08/29/08:

<u>Employee</u>	<u>Position</u>
Jennifer Andrade	Assistant Sanitarian
Jennifer Flood	Assistant Sanitarian
Jeffrey C. McCauley	Assistant Sanitarian
Brian Baumgaertel	Bathing Beach Analyst/Sampler
Jay R. Boudreau	Bathing Beach Analyst/Sampler
Liam Cahill	Bathing Beach Analyst/Sampler
Jared Soares	Bathing Beach Analyst/Sampler
Jennifer K. Morris	Environmental Laboratory Assistant
Ashley Zullo	Environmental Laboratory Assistant

Commissioners received and approved notice from the Facilities Department that Christopher Kilday has been discharged as the Massachusetts Maritime Cooperative summer program ends 08/22/08.

Commissioners received and approved notice from Cape Light Compact the intent to establish a new position for a Residential Program Coordinator.