

## **MEETING NOTES**

County Commissioners -William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

### **ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS - DECEMBER 2, 2009**

The Commissioners examined and approved the following warrants and payroll: \$347,489.72

- 1) Executed their Minutes of November 18, 2009.
- 2) VOTED: to approve their Meeting Notes of November 18, 2009.
- 3) VOTED: to ratify the actions of E. Mark Zielinski, County Administrator, for approving the accounts payable warrant dated November 11, 2009 in the amount of \$771,820.34.
- 4) VOTED: to ratify the actions of Margaret T. Downey, Assistant County Administrator, for approving the accounts payable warrant dated November 23, 2009 in the amount of \$358,768.69.
- 5) VOTED: to ratify the actions of Margaret T. Downey, Assistant County Administrator, for approving the wire transfers in the amount of \$807,284.18 to the Cape Cod Municipal Health Group for the month of December 2009.
- 6) VOTED: to ratify the actions of Mark Zielinski, County Administrator, for approving the Payroll run of 11/27/09 in the amount of \$1,000.
- 7) VOTED: to authorize the County Treasurer to prepay Chef Roland in the amount of \$2,290 to cater the County Commissioner's Holiday Party on December 16, 2009.
- 8) VOTED: to authorize the County Treasurer to issue payment to Airgas East using FY10 funds in the amount of \$280 to renew the lease for the supply of oxygen for the County Dredge during the period of November 2009 through November 2010.
- 9) VOTED: to authorize the County Treasurer to issue payment to the National Association of Counties in the amount of \$468 to renew the County

Membership Dues for the period of January 1, 2010 through December 31, 2010.

10) Executed a First Amendment to HOME Investments Partnership Program Affordable Housing Restriction between Barnstable County acting by and through Cape Cod Commission and Falmouth Housing Trust to amend the number of single room occupancy rental housing from eight units to seven units.

11) Executed a Contract Amendment between Barnstable County acting by and through Cape Cod Cooperative Extension and the Town of Dennis to amend the duration of the Wildfire Grant to April 1, 2010.

12) Executed a letter between Barnstable County acting by and through the Facilities Department and Coastal Engineering Company to amend the original agreement to provide civil engineering site work for the gymnasium/lab renovation project by increasing the amount by \$2,343 for additional work relative to the structural design.

13) VOTED: to approve fund balance transfers as outlined in Joanne Nelson's memo dated December 1, 2009.

14) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$1,000 for the Finance Department.

15) Executed a Revised Lease Agreement between Barnstable County acting by and through the Department of Health & Environment and ModSpace to replace the front and signature pages of the original lease signed on 11/04/09 to reflect the option of a monthly payment schedule.

16) Executed an Agreement between Barnstable County and G4S Justice Services for the GPs Monitoring System including all hardware, software, and a maintenance agreement for the Barnstable County Sheriff's Office for the period of December 3, 2009 through December 2, 2010 with two one year options to renew. This agreement will replace the original contract signed on November 19, 18, 2009 as there were no contract period listed.

17) VOTED: to close the Request for Proposal s for a Service Agreement on the Technical Aspects of the Security System at the Barnstable County Correctional Facility as no bids were received.

18) VOTED: to approve the sale of vehicles from the Sheriff's Department that were previously listed as surplus to the following bidders:

Year/Make/Model	Vin #	Bidder	Price
1998 Ford E-350	1FTSS34L5WHB8289	NO BIDS	
1999 Ford Crown Victoria	2FAFP71W5XX122825	Travis Beaudry	\$173
2000 Ford Taures	1FAFP5328YA140499	Melony Grady	\$777
2000 Ford Taures	1FAFP53U2YA249375	Jessica Grady	\$876

2000 Ford Taures	1FAFP43UY7A249131	Mitch McCulloch	\$760
2001 Ford Crown Victoria	2FAFP71W11X197223	Travis Beaudry	\$ 78
2003 Ford Taures	1FAFP55U53G239379	Mitch McCulloch	\$1,111
2003 Ford E-350 Van	1FTSS34L53HB35294	Michelle Razzaboni	\$1,111

19) VOTED: to award the bid on behalf of the Town of Barnstable, Brewster, Dennis, Eastham, Sandwich, Wellfleet and Yarmouth for on call trades persons for maintenance and repair on the Elevator and HVAC to Associated elevator and Mechanical Air Controls.

20) VOTED: to award the bid for Elevator Repair to Associated Elevator for the period of December 3, 2009 through December 2, 2010 with two one year options to renew.

21) Executed an Amendment to Agreement between Barnstable County and the Town of Harwich to amend the amount of the Human Services Grant to \$66,600.

22) VOTED: to authorize the County Treasurer to establish a new fund for the Town of Harwich Human Services Grant in the amount of \$66,600.

23) Executed the 2<sup>nd</sup> quarter Payment Voucher Input form for the CDC grant in the amount of \$47,509.50 for the period of August 10, 2009 through August 9, 2010.

24) Executed Paul Niedzwiecki's timesheets for the period of November 8-14, 2009 and November 15-21, 2009.

25) VOTED: to authorize the County Treasurer to prepay Stop & Shop Supermarket in the amount of \$200 to purchase two \$100 supermarket cards to be used to purchase refreshments for the Human Rights Commission meetings.

26) VOTED: to approve the out-of-state travel request of Diane Murphy, Aquaculture Specialist and Joshua Reitsma, Marine Specialist to attend a Shellfish Conference at the University of Connecticut in Stamford, CT from December 3-4, 2009.

27) Executed a Subcontract between Barnstable County acting by and through Cape Cod Cooperative Extension and the University of Massachusetts/Amherst for the Family Nutrition Program in the amount of \$11,710 for the period of October 1, 2009 through September 30, 2010.

28) VOTED: to approve the intermittent leave request of Darlen Johnson Morris under the FMLA. Ms. Morris shall use accrued time while on leave. Leave period shall be through March 2, 2010.

29) VOTED: to appoint Mary Pat Flynn to represent the County Commissioners on the AmeriCorp Board.

30) Executed a Contract between Barnstable County acting by and through Cape Light Compact and Environment Northeast to provide energy efficiency services to its customers according to the Energy Efficiency Plan in the amount of \$1,228,372 through June 30, 2010.

31) In her capacity as Chair, Commissioner Lyons executed a Certificate of Betterments for Eve J. Goldberg.

32) In her capacity as Chair, Commissioner Lyons executed a Certificate of Betterments for William J. Buckley, Catherine M. Buckley, Walter J. Buckley, Geraldine M. Buckley.

33) In her capacity as Chair, Commissioner Lyons executed a Certificate of Betterments for Tracey L. Thibeault.

34) In her capacity as Chair, Commissioner Lyons executed a Certificate of Betterments for Sandra J. Carroll.

35) In her capacity as Chair, Commissioner Lyons executed a Certificate of Betterments for Craig H. Whitcomb.

36) In her capacity as Chair, Commissioner Lyons executed a Certificate of Betterments for Robert J. and Ann Marie Brooks.

Commissioners received and approved the notice from the Facilities Department that Paul Piche, Jr will be retiring from his position as Facilities Field Coordinator effective 12/18/09.

Commissioner received and approved the notice from the Facilities Department the intent to fill vacancy for the position of General Maintenance/Locksmith.