

## **MEETING NOTES**

County Commissioners - Lance Lambros, Mary J. LeClair, William Doherty

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

### **ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS - NOVEMBER 5, 2008**

The Commissioners examined and approved the following warrants and payroll: \$414,808.81

Commissioners Actions:

- 1) Executed their Minutes of October 29, 2008.
- 2) VOTED: to approve their Meeting Notes of October 29, 2008.
- 3) VOTED: to ratify the actions of E. Mark Zielinski, County Administrator/Director of Finance, for approving the following payroll and warrant: \$1,126,751.88, \$846.68
- 4) Executed a letter to Marilyn Fifield, former Research Analyst for the Cape Cod Commission.
- 5) Executed a Service Contract between Barnstable County acting by and through Cape Cod Commission and Heidi Clark to provide services for a marine project in the amount of \$4,950 for the period of November 5, 2008 through June 30, 2009.
- 6) Executed the Sixth Amendment to Contract between Barnstable County acting by and through Cape Light Compact and Honeywell Utility Solutions to extend the duration of the original contract dated April 1, 2004 to September 30, 2009 and to strike and replace Exhibit C in its entirety for Commercial & Industrial Management and Database Services.
- 7) Executed the Second Amendment to Contract between Barnstable County acting by and through Cape Light Compact and ICF Resources, LLC to strike all references to Honeywell effective October 1, 2008.
- 8) Executed the Second Amendment to Contract between Barnstable County acting by and through Cape Light Compact and RISE Engineering to strike and replace Exhibit B in its entirety for Residential Conservation Services.

9) VOTED: to ratify the actions of Sheriff James Cummings for executing a Contract Amendment between the Sheriff's Office and the Department of Public Health to decrease funds to \$90,000 for the Fiscal Year 2009 Substance Abuse/Mental Health Program.

10) Executed a Disaster Recovery Agreement between Barnstable County and Tyler Technologies for MUNIS Financial Software for the third year period of January 1, 2009 through December 31, 2009.

11) Executed a Contract Amendment between Barnstable County acting by and through the Department of Health and Environment and the Department of Public Health to decrease the amount of the original contract by \$799 to close out the 2008 Bathing Beach Monitoring Contract.

12) Executed a Standard Contract between Barnstable County acting by and through the Department of Health and Environment and the Massachusetts Emergency Management Agency for Sean O'Brien's travel costs in the amount of \$204 to represent MEMA at the NASTTOP 2008 Mid-Year Conference in Las Vegas, NV from November 3-6, 2008.

13) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$500 for the Department of Human Services.

14) Executed an Addendum to the Fuel Card Services Agreement between Barnstable County and Wright Express to allow each county department who utilize the fuel management card to receive their own invoice.

15) VOTED: to authorize the County Treasurer to prepay AAA of Southern NE for two memberships to provide to the AmeriCorps Residential Supervisors in the amount of \$96 for the period of November 1, 2008 through October 31, 2009.

16) Executed an Extended Warranty and Support Services Agreement between Barnstable County acting by and through Sheriff's Office and Behavioral Interventions Electronic Monitoring Equipment in the amount of \$13,910 (\$1,159.17 per month) for the period of October 1, 2008 through September 30, 2009.

17) Executed a Copier Service Contract between Barnstable County acting by and through the Sheriff's Office and KenMark Office Systems for model# 8065 (serial# L78757001215) in the amount of \$940 for the period of October 31, 2008 through October 30, 2009.

18) Executed a Copier Service Contract between Barnstable County acting by and through the Sheriff's Office and KenMark Office Systems for model# C2824 (serial# K5260400019) in the amount of \$280 for the period of November 30, 2008 through November 29, 2009.

19) VOTED: to approve the Regional Policy Plan Ordinance.

20) Executed an Agreement between Barnstable County acting by and through the Sheriff's Office and Mary Anne Gauthier for services as a Title I Computer Literacy Teacher in the amount of \$10,660 for the period of September 1, 2008 through August 31, 2009.

21) Executed a Standard Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and the Division of Marine Fisheries for a joint program of shellfish propagation in the amount of \$45,000 for the period of November 3, 2008 through June 30, 2009.

22) Executed a Second Amendment to Contract between Barnstable County acting by and through Cape Light Compact and National Resource Management, Inc. to strike and replace Exhibit B in its entirety.

23) Executed a HOME Investment Partnerships Program Loan Agreement between Barnstable County acting by and through Cape Cod Commission and HECH South Harwich, Inc. in the amount of \$120,000 to construct nine (9) affordable rental units on 916-920 Main Street in the Town of Harwich.

24) Executed a Master Subordination Agreement between Barnstable County acting by and through Cape Cod Commission and HECH South Harwich, Inc. for the Harwich Ecumenical Council for the Homeless project to construct nine (9) affordable rental units at 916-920 Main Street in Harwich.

25) Executed a Letter of Credit between Barnstable County and HECH South Harwich, Inc. for the Harwich Ecumenical Council for the Homeless project to construct nine (9) affordable rental units at 916-920 Main Street in Harwich.

26) Executed a Construction Inspection Agreement between Barnstable County and HECH South Harwich, Inc. for the Harwich Ecumenical Council for the Homeless project to construct nine (9) affordable rental units at 916-920 Main Street in Harwich.

27) VOTED: to approve the out-of-state travel request for Andrew Koziol to attend software training in San Diego, CA from December 7-9, 2008.

28) Executed a Standard Contract between Barnstable County acting by and through Cape Cod Commission and the Department of Housing & Community Development for technical assistance to municipalities in the amount of \$155,837 for the period of November 5, 2008 through December 31, 2009.

29) VOTED: to authorize the County Treasurer to establish a new fund in the amount of \$155,837 for the Department of Housing & Community Development to provide technical assistance to municipalities.

30) Executed a Memorandum of Understanding between Barnstable County and the Division of Energy Resources awarding the County \$20,000 for the Energy Smart Communities Program pilot project that will provide technical assistance to produce an energy intensity footprint for municipal buildings and vehicles and four (4) participating communities within Barnstable County for the period of November 5, 2008 through August 31, 2009.

31) VOTED: to authorize the Payroll Administrator to pay Sheriff James Cummings his Education Incentive payment in the amount of \$2,500.

32) VOTED: to reschedule the Commissioners' December 17, 2008 meeting originally scheduled for 6:00 p.m. in the Town of Chatham to 11:00 a.m. in the County Commissioners Office.

33) Executed a timesheet for E. Mark Zielinski, County Administrator/Director of Finance, for the period of October 26, 2008 through November 8, 2008.

34) Executed an expense report for E. Mark Zielinski, County Administrator/Director of Finance, in the amount of \$392.79 for the period of August 12, 2008 through October 30, 2008.