

MEETING NOTES

County Commissioners -William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

I. AGENDA ITEM

Commissioners invited members of the Cape Cod Water Protection Collaborative Review Committee to have an opportunity to provide any additional comments or second thoughts after the final report received feedback from towns, CCWPC board members, and the public.

ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS - NOVEMBER 18, 2009

The Commissioners examined and approved the following warrants and payroll: \$687,614.85

- 1) Executed their Minutes of November 4, 2009.
- 2) VOTED: to approve their Meeting Notes of November 4, 2009.
- 3) VOTED: to ratify the actions of E. Mark Zielinski, County Administrator, for approving the payroll run of 11/13/2009 in the amount of \$1,125,439.64.
- 4) Executed an Amendment between Barnstable County acting by and through Cape Cod Commission and Gay Wells, AICP, d/b/a Wells Consulting to amend the scope of services on the Comprehensive Economic Development Strategy Project Agreement to include additional work on research and project implementation.
- 5) Executed an Amendment between Barnstable County acting by and through Cape Cod Commission and New England Reprographics to provide design services in the amount of \$2,000 for the period of November 18, 2009 through December 18, 2009.
- 6) Executed an Agreement between Barnstable County acting by and through Cape Cod Commission and the Wellfleet Housing Authority (grantee) to award the grantee technical assistance program grant funds in the amount of \$2,500.

7) Executed an Agreement between Barnstable County acting by and through Cape Cod Commission and the Barnstable Housing Authority (grantee) to award the grantee technical assistance program grant funds in the amount of \$3,000.

8) Executed an Agreement between Barnstable County acting by and through Cape Cod Commission and the Town of Barnstable (grantee) to award the grantee technical assistance program grant funds in the amount of \$3,000.

9) Executed an Agreement between Barnstable County acting by and through Cape Cod Commission and the Mashpee Wampanoag Tribe (grantee) to award the grantee technical assistance program grant funds in the amount of \$3,000.

10) Executed a Subordination of Mortgage for Brenda Rocklage.

11) VOTED: to establish a new fund in the amount of \$20,000 for funds received by Cape Cod Commission from UMASS Boston to assist the Collins Center for Public Management with outreach and technical assistance to the municipalities to apply for American Recovery and Reinvestment Act funds.

12) Executed an Amendment between Barnstable County acting by and through Cape Cod Commission and the Town of Bourne to extend the duration of the mitigation agreement to June 30, 2010.

13) Executed an Amendment between Barnstable County acting by and through Cape Cod Commission and Wright-Pierce to extend the duration of the wastewater planning consulting agreement to June 30, 2010.

14) Executed an Agreement between Barnstable County acting by and through Cape Cod Cooperative Extension and the Town of Brewster to implement the Brewster Wildfire Preparedness plan in the amount of \$14,916 for the period of June 18, 2009 through June 1, 2010.

15) Executed a 4-H Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Nancy McDermott to assist with the implementation of 4-H programs in the amount of \$510 for the period of November 18, 2009 through June 30, 2010.

16) Executed a 4-H Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Heather Ann Pezzone to assist with the implementation of 4-H programs in the amount of \$1,005 for the period of November 18, 2009 through June 30, 2010.

17) Executed a 4-H Service Contract between Barnstable County acting by and through Cape Cod Cooperative Extension and Lorraine Baker to assist with

the implementation of 4-H programs in the amount of \$510 for the period of November 18, 2009 through June 30, 2010.

18) Executed a Fifth Amendment to Contract between Barnstable County acting by and through Cape Light Compact and National Resource Management, Inc. to increase the amount of the original agreement to provide refrigeration controls for Commercial and Industrial customers by \$50,000.

19) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$500 for Children's Cove.

20) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$12,175 for the Dredge Department.

21) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$50 for the Facilities Department.

22) Executed a Contract Amendment between Barnstable County acting by and through the Department of Health & Environment and the Commonwealth of Massachusetts Department of Public Health to increase the contract amount \$71,604 for document # INTF7900HH2810112220.

23) Executed a Customer Services Order between Barnstable County acting by and through the Department of Health & Environment and Premier Global Services for Conferencing and Collaboration Solutions in the amount of \$3,456 effective November 6, 2009 for a 12-month period.

24) VOTED: to approve the out-of-state travel request of Jean M. Roma, MRC Director, to attend the FEMA Region I/II Training Summit from November 18-20, 2009 in Ledyard, CT.

25) VOTED: to authorize the County Treasurer to prepay Cape Cod Trailer Storage, Inc. in the amount of \$475 for the annual rental fee of the storage trailer located at the Alternative Septic System Test Center for the period of October 12, 009 through October 11, 2010.

26) Executed a Memorandum of Agreement between Barnstable County acting by and through the Cape Cod Economic Development Council and Brown Building Company for the Barnstable County Clean Energy Workforce Internship and Training Program I the amount of \$840 for the period of November 19, 2009 through February 16, 2010.

27) VOTED: to award the bid for on-call maintenance and repair on elevators to Associated Elevator as the responsive, responsible bidder offering the lowest price on behalf of the Towns of Dennis, Barnstable, and Bourne.

28) VOTED: to award the bid for on-call maintenance and repair on HVAC to Mechanical Air Controls as the responsible, responsive bidder offering the lowest price for the Towns of Sandwich, Dennis, Yarmouth, and Bourne.

29) VOTED: to award the bid for a GPS Monitoring System including all hardware, software and a maintenance agreement for the Barnstable County Sheriff's Office to G4S Justice Services.

30) Executed a Lease Agreement between Barnstable County and Xerox for the lease of Copier W5655PT for the Finance Department in the amount of \$250.45 per month, plus \$50 per month for maintenance costs and .0048 per copy effective November 23, 2009 for sixty (60) months.

31) Executed a Payment Voucher Input Form for the Public Health Emergency Response grants, Pher I & II for the period of August 10, 2009 through August 9, 2010.

32) VOTED: to approve the second of two FY10 clothing allowance payments in the amount of \$750 for Sheriff James Cummings.

33) Executed timesheets for Paul Niedzwiecki, Executive Director of the Cape Cod Commission, for the periods of October 25-31, 2009 and November 1-7, 2009.

34) Executed a timesheet for Mark Zielinski, County Administrator, for the period of October 25-November 7, 2009.

35) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$5,650 for the Miscellaneous/Contingent Fund.

36) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$3,400 for the Fire Training Academy.

Commissioners received and approved notice from the Department of Health & Environment that Rita T. Mitchell, Public Health Nurse will be retiring on February 27, 2010.

Commissioners received and approved notice from the Department of Health & Environment the intent to fill vacancy for the position of Public Health Nurse.

Commissioners received and approved notice from the Registry of Deeds that Helen A. Gould, Recorded Land Administrative Coordinator, has been promoted to Recorded Land Supervisor effective November 16, 2009.

