

MEETING NOTES

County Commissioners -William Doherty, Mary Pat Flynn, Sheila Lyons

The Commissioners observed a Moment of Silence followed by the Pledge of Allegiance.

ACTIONS TAKEN BY THE BOARD OF COUNTY COMMISSIONERS - SEPTEMBER 16, 2009

I. Needs Actions Items

The Commissioners examined and approved the following warrants and payroll: \$420,892.20, \$861,767.19

- 1) Executed their Minutes of September 2, 2009.
- 2) VOTED: to approve their Meeting Notes of September 2, 2009.
- 3) VOTED: to authorize the County Treasurer to prepay IPMA-HR 2009 Regional Conference in the amount of \$230 for Maggie Downey's registration to attend the conference from October 4-7, 2009 in Mystic, Connecticut and to approve her out-of-state travel request.
- 4) Executed a HOME Investment Partnerships Program Subsidy Agreement between Barnstable County acting by and through Cape Cod Commission and Yarmouth Affordable Housing Trust (YAHT) in the amount of \$125,000 for YAHT to purchase ten homes and resell to income-eligible, first time homebuyers.
- 5) Executed a Color Copier Service Contract between Barnstable County acting by and through Cape Cod Commission and KenMark Office Systems for model # C6055 (serial # M7980800428) for the period of April 4, 2009 through April 3, 2010.
- 6) VOTED: to authorize the County Treasurer to prepay Stop & Shop in the amount of \$800 for the purchase of gift cards that will be used by AmeriCorps volunteers to purchase food supplies for the Guardian Festivals.
- 7) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$475.90 and \$7,674.79 for Cape Cod Commission.
- 8) Executed a Contract between Barnstable County acting by and through Cape Cod Commission and JTECH to provide a student intern to assist transportation program for up to ten weeks.

9) Executed Amendment #3 between Barnstable County acting by and through Cape Cod Commission and the Town of Yarmouth to extend the time to use mitigation funds through December 30, 2009.

10) Executed a Barnstable County Land Management Grant between Cape Cod Cooperative Extension and the Town of Barnstable for "*Coastal Mitigation Nursery*" in the amount of \$2,000 for the period of September 16, 2009 through June 1, 2010.

11) Executed a Barnstable County Land Management Grant between Cape Cod Cooperative Extension and the Town of Eastham for "*Development of Community Gardens*" in the amount of \$3,500 for the period of September 16, 2009 through June 1, 2010.

12) Executed a Barnstable County Land Management Grant between Cape Cod Cooperative Extension and the Town of Provincetown for "*Development of Community Gardens and Conservation Park*" in the amount of \$3,500 for the period of September 16, 2009 through June 1, 2010.

13) Executed a Barnstable County Land Management Grant between Cape Cod Cooperative Extension and the Town of Chatham for "*Invasive Species Control*" in the amount of \$2,000 for the period of September 16, 2009 through June 1, 2010.

14) Executed a Barnstable County Land Management Grant between Cape Cod Cooperative Extension and the Town of Wellfleet for "*Development of Community Gardens at Council on Aging*" in the amount of \$3,500 for the period of September 16, 2009 through June 1, 2010.

15) Executed a Barnstable County Land Management Grant between Cape Cod Cooperative Extension and the Town of Falmouth for "*Handicapped Access to Concom Land*" in the amount of \$2,500 for the period of September 16, 2009 through June 1, 2010.

16) Executed a Barnstable County Land Management Grant between Cape Cod Cooperative Extension and the Town of Barnstable for "*Bridge Creek Grassland Restoration Phase II*" in the amount of \$1,950 for the period of September 16, 2009 through June 1, 2010.

17) VOTED: to authorize the County Treasurer to prepay Stop & Shop in the amount of \$150 for the purchase of food cards for the nutrition education programs.

18) VOTED: to authorize the County Treasurer to prepay the Holiday Inn Hyannis in the amount of \$200 for a room rental deposit for the Cape Light Compact Energy Education Teacher Workshops on 9/30/09, 10/28/09 and 11/18/09.

19) VOTED: to authorize the County Treasurer to prepay the Red Lion Hotel Portland in the amount of \$823.50 for Debbie Fitton's hotel accommodations while attending the North American Association for Environmental Education Conference in Portland, Oregon from October 7-10, 2009 and to approve her out-of-state travel request.

20) VOTED: to ratify Mark Zielinski's actions for authorizing the prepayment of \$439.20 to Cape Cod Travel for Debbie Fitton's plane reservations to attend the North American Association for Environmental Education Conference in Portland, Oregon.

21) VOTED: to authorize the County Treasurer to prepay Worcester Polytechnic Institute in the amount of \$3,363 for Briana Kane to take the course, "Project Management" in the Fall 2009 semester.

22) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$2,648.52 for the Dredge Department.

23) Executed the Annual Support Agreement and License Agreement between Barnstable County and Tyler Technologies for the MUNIS Financial System in the amount of \$19,080 for the period of September 8, 2009 through September 7, 2010.

24) VOTED: to renew the Service Contract between the Barnstable County Department of Health & Environment and Teledyne Instruments for the Purge-Trap instruments in the organic lab in the amount of \$4,822.20 for the period of September 1, 2009 through August 31, 2010.

25) VOTED: to approve the out-of-state travel request for Gongmin Lei, Lab Director, to attend the Premier Lab in Connecticut for the annual on-site inspection on September 18, 2009.

26) In her capacity as Chair, Commissioner Lyons executed Certificate for Dissolving Betterments for the following:

Karyn B. Kuhn	Carol A. Yannucci	
John B. and Paula I. Mattson, Jr	Susan Kingman	Eva
M. O'Connor		
Donald E. and Eloise Graham	Linda L. Tetrault	

27) Executed an Independent Contractor Agreement between Barnstable County acting by and through the Department of Human Services and Ronnie M. Gullette to promote and increase usage of the statewide MASS 2-1-1 information and referral system in the amount of \$52,960 for the period of September 1, 2009 through August 31, 2010.

28) Executed a Conditions and Operating Policies for the Operation of a Fire Dispatch Center between the Barnstable County Sheriff's Department and the Town of Dennis in the amount of \$74,925 for the period of October 1, 2009 through June 30, 2010.

29) Executed a Contract Amendment between Barnstable County and the Nature Conservancy to amend the scope of services for the grant award to fund the restoration of eelgrass habitat.

30) Executed an Acceptance of Grant Form between Barnstable County and The Cape Cod Foundation for grant funds awarded to AmeriCorps Cape Cod for the construction of a boardwalk and viewing platform at Taylor Bray Farm in Yarmouth in the amount of \$500 for the period of August 14, 2009 through August 13, 2010.

31) VOTED: to authorize the County Treasurer to establish a new fund in the amount of \$500 for the construction of a boardwalk and viewing platform at Taylor Bray Farm in Yarmouth.

32) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$1,323.78 for the Resource Development Office.

33) VOTED: to authorize the County Treasurer to prepay G Green Design in the amount of \$970.06 for additional material needed to complete the countertop project at the AmeriCorps Bourne Residence.

34) VOTED: to authorize the County Treasurer to establish a new fund in the amount of \$10,000 for the Aquaculture Specialist position.

35) VOTED: to ratify the actions of Michael R. Regan, Superintendent, for executing a Contract between the Barnstable County Sheriff's Office and the Massachusetts Department of Corrections to purchase supplies for the print shop in the amount of \$3,363 for the period of September 14, 2009 through June 30, 2010.

36) Executed an Agreement between Barnstable County and the Arts Foundation of Cape Cod for the promotion of arts in the County in the amount of \$20,000 for the period of July 1, 2009 through June 30, 2010.

37) Executed timesheets for E. Mark Zielinski, County Administrator/Director of Finance, for the periods of August 16-29, 2009 and August 31 - September 12, 2009.

38) Executed a Contract between Barnstable County acting by and through the Sheriff's Office and the Division of Capital Asset Management for the earnings from the Demand Response Program in the amount of \$8,545 for the period of 09/01/09-06/30/2010.

39) VOTED: to renew the Maintenance Agreement between Barnstable County acting by and through the Sheriff's Office and South Shore Generator Service in the amount of \$815 for the period of November 1, 2009 through October 31, 2010.

40) VOTED: to renew the Service Activation Request between Barnstable County acting by and through the Sheriff's Office and TracStar for the satellite service for Mobil Command Center Vehicle (S39) in the amount of \$2,268 for the period of November 2009 through October 2010.

41) VOTED: to renew the lease between Barnstable County acting by and through the Sheriff's Office and Hall Plumbing & Heating, Inc. for the cleaning and inspection of two steam boilers located at the Correctional Facility in the amount of \$2,550.

42) VOTED: to authorize the County Treasurer to prepay the Crocker House Inn in the amount of \$740.48 for Margaret Song, Margaret Downey, and Kevin Galligan while attending the Living Local Festival on Martha's Vineyard from October 2-3, 2009.

43) VOTED: to authorize the County Treasurer to transfer funds in the amount of \$1,800 for the Registry of Deeds.

44) Executed a Contract between Barnstable County acting by and through Cape Light Compact and USDA for Energy Audits and Renewable Energy Development Assistance in the amount of \$100,000 for the period of one year.

45) VOTED: to ratify the actions of Sheriff James Cummings for approving a Contract between the Barnstable County Sheriff's Office and the Massachusetts Department of Elementary and Secondary Education for FY10 Title I ARRA Grant in the amount of \$23,135 for the period of July 15, 2009 through June 30, 2010.

46) VOTED: to authorize the County Treasurer to establish a new fund for the Sheriff's Office FY10 Title I ARRA Grant in the amount of \$23,135.

Commissioners received and approved notices from the Cape Cod Commission that the temporary Summer Traffic Counting Technician positions for Stephen Tupper and Yeshar Larsen has ended effective 08/21/09.

Commissioners received and approved notice from the Cape Cod Commission that Teresa McIntyre was hired to fill the vacancy for an Administrative Assistant effective 09/17/09.

Commissioners received and approved notice from the Department of Human Services that the temporary Summer Food Program Coordinator position for Jean Copeland has ended effective 09/04/09.

Commissioners received and approved notice from the Department of Human Services that the temporary Summer Food Program Outreach Coordinator/Site Supervisory position for Valerie Pereira-Brown has ended effective 08/28/09.

Commissioners received and approved notice from the Department of Human Services that the temporary Summer Food Program Site Supervisor position for Kerry Mullen has ended effective 08/28/09.

Commissioners received and approved notice from the Department of Human Services that the temporary Summer food Program Site Supervisor position for Mary Davies has ended effective 09/04/09.

Commissioners received and approved notice from the Resource Development Office/AmeriCorps Cape Cod the intent to fill vacancy for six AmeriCorps Recovery Member positions.

II. Other Business

1) VOTED: to approve Bethany Sadlowski, Department Of Health and Environment, request to extend her vacation carry-over time until 10/30/2009.